

SN Author Journey for Hybrid Journals

July, 2020

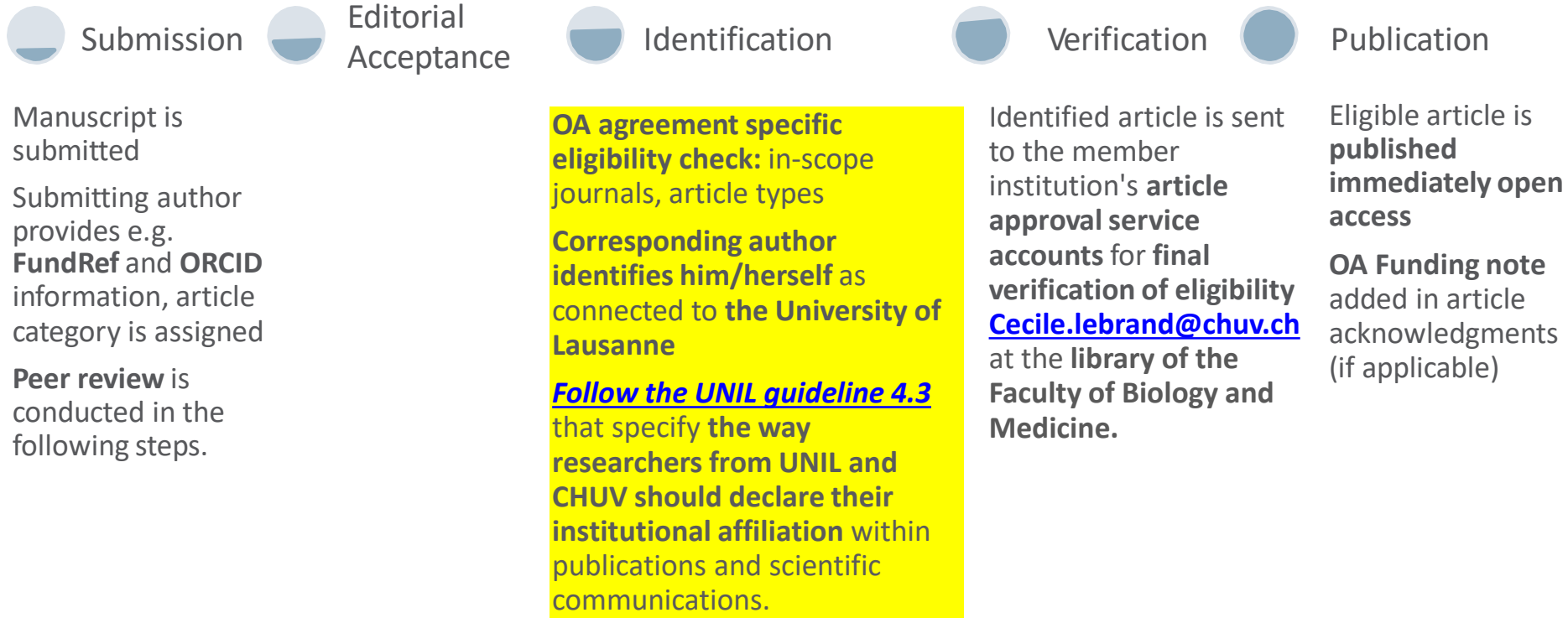
ADVANCING
DISCOVERY

Open Access – workflow overview

1.0

OA publishing process

When completing the identification process, corresponding authors should identify themselves as eligible and be matched to an institutional agreement.



AAS account provides status reporting of identified articles

Account balance report /invoice

Author journey – “MyPublication”

After article acceptance, the author receives an invitation to complete the publication process on “MyPublication.”

2.0

MyPublication – Overview

- The majority of Springer Nature hybrid journals use MyPublication to identify the eligible authors and for the editorial rights processes.
- Hybrid journals not using MyPublication are marked as “non-standard workflow” journals in the journal title list.
- **The corresponding author** is guided through this workflow to manage all administrative tasks of the publishing process.

MyPublication stages:

1. **Publish your article open access** with an Open Choice option
2. **Agree to terms of publication** online
3. **Order offprints or posters** in addition to your free (electronic) offprint

MyPublication – Article acceptance

Once an article is accepted for publication, the corresponding author receives an email with a link to complete MyPublication forms.

Springer: My Publication
20.10.2015

visit us at springer.com

Important Announcement

Dear Author,

Thank you for publishing with Springer. This message is to let you know that your article

has gone into production. Before we can send you your proofs, we have to ask you to provide some additional information. Please go to the following website (you may need to copy and paste the URL into your browser): <http://www.springer.com/home?SGWID=0-0-1003-0-0&aqlId=2943340&checkval=88a2efa6d8b554d75fe74c757b9401b0>

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- order printing of figures in color in the journal

and to

- transfer the copyright of your article (if you do not order Open Choice)

Welcome to MyPublication

Welcome page with
overview of accepted
article

Welcome to MyPublication

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Make Your Choice

In order to facilitate the production and publication of your article we need further information from you relating to:

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- Please transfer the copyright, if you do not publish your articles as open access.
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Answering the questions on the next few pages will take approximately 10 minutes of your time.

Please note: Be sure to complete the entire process until you get to the confirmation page. The subsequent production of your article depends on the finalization of the MyPublication process.

Please see our FAQ page if you have questions or problems completing the forms.

 **START NOW**

Author and article identification

After article acceptance, **the corresponding author (make sure the corresponding author is affiliated to UNIL/CHUV)** receives an invitation to complete the publication process for the article and the authors are able to identify themselves:

Corresponding author/article identification parameters:

1. Selected institution : **[Follow the UNIL guideline 4.3](#)** that specify **the way researchers from UNIL and CHUV should declare their institutional affiliation** within publications and scientific communications.
2. E-Mail domain recognition
3. IP recognition

The hierarchy of identification parameters is in the above order: 1, 2, 3.
Authors are informed about how they were identified.

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CONTINUE

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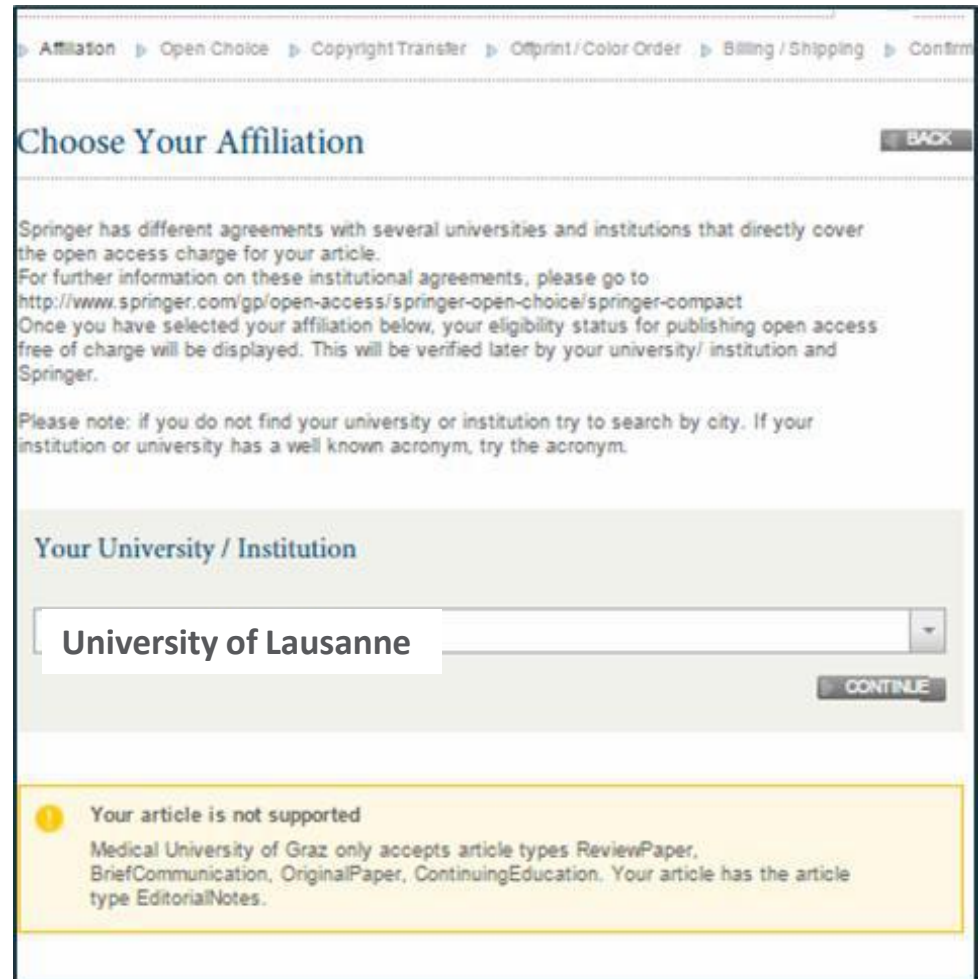
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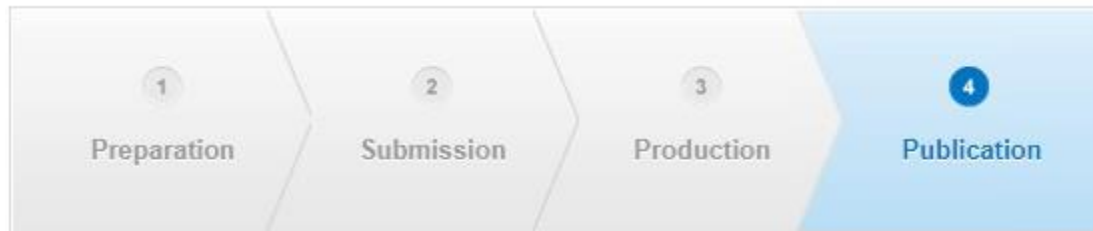
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